

Do you have a prescheduled appointment? ___/___/___

SPCI Service Request Form — Must be filled out completely before work can begin.

Check here if this is new address.

Business (if applicable): _____

Email: _____

Name / Contact: _____

Computer Logon/Password: _____

Home Phone# () _____

Internet Service Provider: _____

Daytime Phone#: () _____ - _____
Daytime #

Please Print Clearly

Internet Username/Password: _____

Address: _____

System Information:

City: _____

Manufacturer: _____

State: _____ Zip: _____

Serial Number: _____

Please choose from the options below by checking the appropriate box:

Service type:

Symptom of

Problem: _____

- Standard Priority(\$100hr) Warranty

Additional Items dropped off with computer:

- Power cable/ AC Adapter
 Carrying case
 Cd's & Software
 Other: _____

Have you ever been to Systems Plus before, either for service or sales? Yes No

*Please be aware that manufacturers' warranties are warranties for hardware malfunctions only. These warranties do not cover viruses, OS patches, data recovery/ installation or other program and software related issues.

Did you Purchase it here? Yes No
Is your data backed up? ** Yes No

**Please keep in mind that Systems Plus Computers, Inc. cannot be held responsible for customer's data. We will make every possible attempt to preserve the information that is important to you, but please do regular backups.

ALL in-house services are billed with 1 hour \$75 minimum or \$100 for Priority Service (Even if no problem is found)

Customer Acknowledgement and Agreement

I hereby authorize the work described above, and agree to pay for the requested service upon completion; I understand that Systems Plus Computers, Inc. will perform the requested work to the best of its ability, and that they are not liable for any damages caused by delay or other performance. The sole remedy for Systems Plus Computers, Inc. liability of any kind, including negligence, shall be limited to the re-performance of any defective service by Systems Plus Computers, Inc. and in no event include any incidental or consequential damages. I am responsible for having enough licensed copies of software for my equipment. I understand that reformatting hard drives or reloading software may result in loss of my personal data, and I should make daily backups. Furthermore, equipment left beyond 30 calendar days is considered abandoned equipment and will become property of SPCI.

Signature required

Date ___/___/___